



W2D2 Memo 4

13 November 2024

Hello W2D2 participants,

W2D2 starts in a matter of hours. Let's get right to it:

- **Big oops!** In Memo 3, you were directed to Worldwide Google Sheet **2023**. Don't go there! **Please put results in [Worldwide Google Sheet 2024](#).**
- For the W2D2 Schedule of Videoconferences, go to <https://cern.ch/w2d2> and find and choose the Videocons button. The schedule (in UTC) is there! Use a good online [Time Zone Converter](#) to convert to local time. Check to find your videoconference(s) and be sure it all works for you. If not, please contact Ken ASAP and we will try to adjust.
- **All videoconferences are limited to 30 minutes or less**, including transition time from one conference to the next. Your videoconference starts at the time shown on the schedule and ends promptly 30 minutes later.
- **We have only one videoconference channel, which you can access from the Indico page at <https://indico.cern.ch/event/1478961/>:** choose the blue [Join](#) button to the right below the title banner. (Exception: 21:30 UTC is on Google Meet. Participants have been notified separately.)
- Please do not share the videoconference link with anyone unless it is *needed*.
- Remember, teachers pick the datasets for their students to use. Instructions are in Memo 3. There are also "Data Claims" tabs to help you sort out what is already being used.
- Also remember: Brevity is the soul of wit and of a good videoconference.

Do you have questions? Concerns? Please contact us.

See you soon,

Ken and Shane